

Isaac C. Griswold Library Board Meeting  
August 8, 2023 at 6:30PM

PRESENT: Marsha Ross, Annette Parrott, Karen Paddock, Stephanie LaChapelle, Ann Keys, Mary Terry, Monica McGrath and Tammy Wilson

MINUTES: Motion made by Karen Paddock, seconded by Ann Keys to approve the minutes of the June 13, 2023 meeting, all voting in favor.

TREASURER'S REPORT: The Treasurer's Report was reviewed with a balance of \$18,922.22 as of July 24, 2023. Motion made by Annette Parrott, seconded by Mary Terry to accept the Treasurer's report, all voting in favor.

BILLS: Motion made by Annette Parrott, seconded by Karen Paddock to pay the bills, all voting in favor.

DIRECTOR'S REPORT: The Summer Reading Program was successful with 9 children attending. Tammy Wilson was thankful for the volunteers that helped with this. The Staples card is no longer valid as Staples has ended its relationship with Citibank and has canceled the credit card. Tammy Wilson talked with Community Bank regarding obtaining a credit card for the Library. It was discussed to only have a \$1,000.00 limit on the credit card. Motion made by Stephanie LaChapelle, seconded by Mary Terry to allow up to \$150.00 to purchase with the credit card without Board approval and any purchase over \$150.00 would require prior approval by the Board, all voting in favor.

A new program to teach basic computer skills will begin on August 17. Mason Donavel, a patron, has volunteered to teach this class to beginners on Thursdays at 4:00PM and is free to the public. One of the public computers is not working and is no longer serviceable by JA due to its age. Tammy Wilson will contact JA regarding the prices for a new computer and have the information at the next Board meeting. Tammy will also get pricing for a new copier as ours keeps jamming. It was discussed to place a sign on the front door of the Library stating that large bags must remain on the porch.

A discussion took place regarding repairing and painting a wall downstairs for the John Hoague-Rivette memorial to place the books that have been purchased with the donation from John's grandmother. It was discussed to temporarily place the designated books on existing shelving downstairs with a plaque in John's memory and to get an estimate from a contractor regarding all of the repairs needed downstairs. Once we have the estimate, we can apply for grant funds to make the improvements.

The books need to be removed from the area that will be renovated downstairs to create an office with the grant funds that were received. A book sale will be conducted during the Town wide garage sale in September.

Karen Paddock will send a letter to Modern Woodsmen of America regarding the benefit bingo for the Library.

Motion made by Ann Keys, seconded by Stephanie LaChapelle to adjourn the meeting at 5:12PM, all voting in favor.

The next meeting will be held on September 12, 2023 at 4:30PM