

Isaac C. Griswold Library Board Meeting  
June 13, 2023 at 6:30PM

PRESENT: Marsha Ross, Annette Parrott, Karen Paddock, Stephanie LaChapelle, Ann Keys, Mary Terry, Monica McGrath and Tammy Wilson

Marsha Ross stated that she can't be President of the Library Board. She doesn't feel that she can do a good job due to too many other commitments that she is obligated to.

MINUTES: Motion made by Annette Parrott, seconded by Karen Paddock to approve the minutes of the February 14, 2023 meeting, all voting in favor.

TREASURER'S REPORT: The Treasurer's Report was reviewed with a balance of \$10,358.61 as of May 8, 2023. Motion made by Ann Keys, seconded by Mary Terry to accept the Treasurer's report, all voting in favor.

DIRECTOR'S REPORT: A SALS construction grant for \$5,000.00 was received. Tammy Wilson stated that this would be used for Office space downstairs which would also be used as a break room for employees. Wheelchair accessibility for downstairs will be applied for with the next grant. It was stated that the children's room downstairs should have been repaired first as the floor needs work. Grace Baptist will meet to decide if they are willing to paint the outside of the building. Tammy will work on the fundraising letter. Louise Lane is doing well with the new sewing program and is working with the Girl Scouts. The summer reading program will be held on Thursdays through July. Stephanie Ripley would like to decrease the number of hours that she works starting in September. It was suggested hiring someone who would be willing to work one day a week and fill in during other employee absences. Tammy would like to hold a Book sale to get rid of old books.

Motion made by Mary Terry, seconded by Ann Keys to change the starting time of the Library Board meetings to 4:30PM, all voting in favor.

Motion made by Ann Keys, seconded by Annette Parrott to adjourn the meeting at 7:47PM, all voting in favor.

The next meeting will be held on July 11, 2023 at 4:30PM

## **Isaac C. Griswold Library Board Meeting (Whitehall Free Library)**

**Date:** July 11, 2023

**Present:** Annette Parrott, Karen Paddock, Ann Keys, Monica McGrath, Marsha Ross and Director Tammy Wilson

**Minutes:** June minutes were not available but we approved the minutes from April 18, 2023 Motion made by Annette Parrott and 2<sup>nd</sup> by Ann Keys, all in favor

**Treasurer's Report:** Motion made to by Ann Keys, 2<sup>nd</sup> by Annette Parrott, all in favor

**Bill's:** All paid but one from SALs for joint automation and Karen Paddock wrote the check at the meeting and paid it. Motion made by Marsha Ross, 2<sup>nd</sup> by Annette Parrott and in favor.

### **Director's Report:**

\*New clerk has been hired and we welcome Louise Lane she has started on July 5<sup>th</sup> for training.

\*Fundraising letter with community report approved Motion made by Karen Paddock, 2<sup>nd</sup> by Ann Keys, all in favor

\*Printer needs to be serviced or replaced Tammy Wilson will call Seeley's and see if they can look at it. Tammy will also reach out to SALs to see if anyone has one, they no longer need.

**Old Business:** Covered in Director's report

**New Business:** Washington County Aging Women's Grant is being worked on by Tammy Wilson and will need to be submitted by July 17, Could get up to \$5000.00

**Motion to Adjourn:** Motion made at 5:08 pm by Karen Paddock, 2<sup>nd</sup> by Marsha Ross, all in favor

**The next Board meeting will be held on August 8<sup>th</sup> at 4:30 pm**