

Isaac C. Griswold Library Board Meeting  
November 9, 2021

Present: Patti Abbott, Annette Parrott, Karen Paddock, Ann Keys, Mary Terry, Marsha Ross and Kathi Ripley

Minutes: Motions made by Karen Paddock, seconded by Annette Parrott to approve the minutes of the September 14, 2021 meeting, all voting in favor.

Treasurer's Report: Motions made by Annette Parrott, seconded by Mary Terry to approve the treasurer's report, all voting in favor

Bill's: All bills paid. Motions made by Annette Parrott and seconded by Ann Keys, all voting in favor.

Director's Report: Kathi Ripley brought up buying a motion alarm for front door, so if working in back or downstairs they could hear if someone comes in. Motion was made by Annette Parrott and seconded by Mary Terry to purchase the alarm, all voting in favor. Talked about curbside delivery for patrons, which is part of the Long Range Plan.

Old Business. Motion made by Annette Parrott seconded by Karen Paddock to have Saratoga Surveillance install two cameras on the outside of the building with one out back and one on the side of the building for a cost of \$885, all voting in favor.

\*New Business: Patti Abbott brought up the need for Liability Insurance for all of our protection, which is needed according to the Directors handbook and as Patti Abbott said definitely in all of our best interest.

\*Checking into getting updated Trustee and Director's handbooks.

\*\$520 for the 2 WHI Receipt Printers, 3 were ordered and only 2 needed, Fort Edward was looking for on so took the third one and paid the \$260 charge for it.

\*Patti Abbott will contact Sal's about getting Linda Card's key back, Patti will also contact Linda.

\*Check with Karen Gordon about being Intern Director once again until we can find another Director.

\*Put a hold on the Long range Plan until we get a Director.

\* Christmas Dinner was scheduled for December 13<sup>th</sup>, 2021 at The Railyard at 6PM

\*Christmas Bonuses

Karen Gordon \$300, Kathi Ripley \$100, Stephanie Ripley \$100, Marissa Black \$50

The meeting was adjourned at 7:06 pm Motion made by Annette Parrott, seconded by Mary Terry, all in favor.

The next meeting will be on December 13<sup>th</sup>, 6PM @ The Railyard.