

Isaac C. Griswold Library Board Meeting
August 10, 2021 at 6:00PM

PRESENT: Marsha Ross, Ann Keys, Annette Parrott, Stephanie LaChapelle, Karen Paddock, Mary Terry, Karen Gordon and Kathi Ripley

MINUTES: Motion made by Karen Paddock, seconded by Mary Terry to approve the minutes of the July 13, 2021 meeting, all voting in favor.

TREASURER'S REPORT: The Treasurer's Report with a balance of \$16,125.97 as of August 10, 2021 was reviewed. Motion made by Marsha Ross, seconded by Annette Parrott to accept the Treasurer's Report, all voting in favor.

BILLS: Motion made by Annette Parrott, seconded by Mary Terry to pay the bills, all voting in favor.

DIRECTOR'S REPORT: Karen Gordon gave the Board copies of surveys that will be handed out at the end of the Adult Movie Night and Summer Reading programs. Karen Gordon asked if we should require patrons to wear masks in the Library as the COVID numbers are increasing. Karen Paddock suggested following the guidelines set by Washington County Dept. of Health. A sign will be set up suggesting the wearing of masks and the pexiglass barriers will be put back at the front desk.

Motion made by Stephanie LaChapelle, seconded by Karen Paddock to convene into executive session to discuss specific personnel at 6:15PM, all voting in favor.

Motion made by Ann Keys, seconded by Mary Terry to adjourn executive session and to reconvene into regular session at 6:26PM, all voting in favor.

Motion made by Ann Keys, seconded by Karen Paddock to hire Linda Card as the Library Director at a rate of \$18.00/hr for 10-15 hours per week with additional hours if needed for training and state reporting and set a probationary period of six months, all voting in favor.

Motion made by Stephanie LaChapelle, seconded by Marsha Ross to increase Karen Gordon's salary to \$16.00/hr, all voting in favor..

Motion made by Marsha Ross, seconded by Annette Parrott to adjourn the meeting at 6:35PM, all voting in favor.

The next meeting will be held on September 14, 2021 at 6:00PM.

Isaac C. Griswold Library Long Range Plan Meeting
August 10, 2021 at 6:36PM

PRESENT: Marsha Ross, Ann Keys, Annette Parrott, Stephanie LaChapelle, Karen Paddock, Mary Terry, Karen Gordon and Kathi Ripley

The Library Board hired a Library Director which is part of the Long Range Plan.

The committee members reviewed other Libraries' Long Range Plans. It was decided that the committee liked Kinderhook's Long Range Plan. Karen Paddock will type up a template using this Plan. The committee will review the template and add information pertinent to Whitehall at the next meeting.

The meeting was adjourned at 6:58PM.

The next Long Range Plan Committee meeting will be held on September 14, 2021 at 6:30PM.