

# Whitehall Free Library Board of Trustees Meeting

March 9, 2021

6:30-7:30 pm

**Present:** Patti Abbott, Karen Paddock, Ann Keys, Sally Stevens, Mary Terry, Annette Parrott, Karen Gordon, Acting Director

**Absent:** Stephanie LaChapelle, Marsha Ross

**Approval of Minutes** of November 2020: Karen Paddock made a motion to approve Ann Keys seconded. Approved. January minutes were not available for approval.

**Treasurer's Report** Mary Terry made a motion to accept, Sally Stevens, seconded.

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There are no committee reports or communications.

## **Old (unfinished) Business:**

Karen Gordon distributed the completed Annual Report. After reviewing, having questions answered and report explained, Karen Paddock made a motion, Annette Parrott seconded to accept the Annual Report. Approved.

We rewrote our previous Mission Statement. A motion was made by Karen Paddock, and seconded by Sally Stevens to accept. Approved.

## **New Business:**

-Besides approval of the Annual Report and Mission Statement, we worked on a plan to devise an ad to place in the local papers and social media to announce a search for Library Director. We will contact Erika Freudenberger for a time to meet with us at our next meeting to continue with our long range plans.

- We also completed the Variance Forms that will be sent to Dianne @ SALS. Variance Forms were written for #2-Long Range Plans and #11-Library Director.

-We voted to replace the two staff computers at \$770.00 each. Motion by Karen Paddock, seconded by Annette Parrott. Approved.

The meeting was adjourned at 7:30 pm. Our next meeting will be on Tues., April 13<sup>th</sup> at 6:30pm. Karen Paddock made the motion to adjourn and Ann Keys seconded. Approved.

Respectfully submitted,

Annette Parrott

