

Isaac C. Griswold Library  
Board of Trustees Meeting  
May 12, 2020  
6:30PM

Call to Order

Approval of March 10, 2020 Board Meeting Minutes

Treasurer's Report

Vote to Pay Bills

Director's Report

Old Business

Construction Grant

Job Description for Library Director

New Business

Re-Opening of the Library due to the Coronavirus

Next Board Meeting will be held on June 9, 2020 at 6:30PM

Adjournment

Isaac C. Griswold Library Board Meeting  
May 12, 2020 at 6:30PM

PRESENT: Patti Abbott, Marsha Ross, Annette Parrott, Karen Paddock, Stephanie LaChapelle, Ann Keys, Mary Terry, Sally Stevens, Karen Gordon

MINUTES: Motion made by Karen Paddock, seconded by Sally Stevens to approve the minutes of the March 10, 2020 meeting, all voting in favor.

TREASURER'S REPORT: The Treasurer's Report with a balance of \$22,205.55 as of May 12, 2020 was reviewed. Motion made by Marsha Ross, seconded by Annette Parrott to accept the Treasurer's Report, all voting in favor.

All of the books will be moved to the Reading Room for the next phase of construction. An estimate to remodel the Book Room, Kitchenette and Bathroom was received from Paul Terry for \$25,000.00. Motion made by Marsha Ross, seconded by Annette Parrott to accept the estimate from Paul Terry due to the inability to receive other estimates because of COVID-19 and Paul Terry is a qualified bidder with past satisfactory work completed at the Library, Mary Terry abstained, all others voted in favor.

Employees will move the books and clean out the bathroom area. A dumpster will be needed for clean out and construction debris. Karen Paddock will call three companies to get quotes for a dumpster. Motion made by Stephanie LaChapelle, seconded by Marsha Ross to have a dumpster placed behind the Library using the company with the cheapest rate, all voting in favor.

Motion made by Karen Paddock, seconded by Marsha Ross to not hold a meeting in June, all voting in favor.

A discussion took place regarding the reopening of the Library during the COVID-19 pandemic. The Library will be closed during construction. Board members should review the plans presented from other Libraries regarding the reopening. SALS will be notified that the Library will be closed until after the July 14th meeting.

Karen Paddock reported that the annual Form 990 was filed on time.

Motion made by Annette Parrott, seconded by Sally Stevens to adjourn the meeting at 7:30 PM, all voting in favor.

The next meeting will be held on July 14, 2020 at 6:30PM.