

Isaac C. Griswold Library  
Board of Trustees Meeting  
Tuesday, January 14, 2020  
6:30PM

Call to Order

Approval of Minutes of December 10, 2019 Board Meeting

Treasurer's Report

Vote to Pay Bills

Director's Report

Old Business

New Business

Changing the locks on the doors

Ayla's Maternity Leave

Next Board Meeting will be held on Tuesday, February 11, 2020 at 6:30PM

Adjournment

## **Isaac C. Griswold Library Board Meeting**

**January 14, 2020 at 6:30PM**

Present: Mary Terry, Ann Keys, Annette Parrott, Patti Abbott, Karen Gordon, Karen Paddock, Sally Stevens

No minutes to approve

Treasurer's report. Motion made by Ann Keys to accept . Seconded by Annette Parrott

Operating expense account down to \$18, 895.70. Karen Paddock made the motion to draw off \$10,000 for operating expenses. Seconded by Mary Terry. Request made to Tom Abbott. Will be forwarded to Whitehall Free Library. Account now \$169, 115 after investments

Karen Paddock will call telephone company and change Verizon to long distance.

We need some reports done by Ayla. She is not answering messages about future employment. We shall send a letter to her (certified) about her intentions. Stephanie LaChapelle will write up letter.

Karen Gordon needs to know what \$250 was used for from SALS. It was deposited on 8/4/20. Annette Parrott ordered nutrition books for children and cookbooks. Part of the money was used towards the purchase of these books.

Ayla has not renewed her password with SALS.

Karen Gordon not available for 2 Thursdays. She would like to open on Sunday for those 2 weeks. Board approved.

Modern Woodsmen Matching Fund Grant: Karen Gordon has applied for this. They will decide in January. Waiting for decision.

Minimum Public Library Standards discussed. Annette Parrott will call Erica to come to Board Meeting to work on Long Range Plan.

Karen Paddock wants employees to sign their timesheets. Also we need to call Saratoga Surveillance to calibrate camera. Date stamp is off by 1 hour 40 minutes,

Meeting adjourned at 7:28 pm. Motion made by Ann Keys . Seconded by Mary Terry.

Next meeting 2/11/20